

○ G3 Function instructions

1. Firstly, adjust the height of seat and desk to a proper position.

It is vitally important to have a workstation which suit with your body figure. Nonetheless take regular breaks, exchange posses sit and stand from the computer throughout the day, it could certainly release the pressure, ease the pain. As TCT believes " The Best Position Is Always The Next "



Poor sitting posture and hunchback will cause stiff muscles on neck, shoulder and back as well as cause problems to spinal health and eye myopia.

2. Adjust the angle of desk top.

TCT collaborate with STAILUS, a German brand of best gas lift design adjusts easily the height of the desk for anyone from 3 years old to adult. With one easy pull of the adjustment control knob, it allows you to maintain good posture for reading, writing and working. Proper adjustments will relieve any stress from neck, shoulder, spine and eyes.

Keep one and same posture is always the reason causes pains in the neck, shoulder, and back as well as possible spinal problems. It is recommended you a maximum per individual standing or sitting phase, 2~4 positions changing per hour, frequent standing for short periods instead of sitting.

Prevention is better than cure. Experts have suggested dynamic and active movements, mainly with " sit, stand and move" variation instead of long hours of static posture.



○ Trouble Shooting

The desk height cannot be adjusted up & down smoothly upon completion of assembly?

Did you place any unusual heavy weight on the desk or place weight on a single side?
If yes, please remove all things from the desk or move them to the center of desk.
When the desk became balance, you can easily adjust your desk again.
If no, please check whether floor level is balance or not by using horizontal scale or round ball.
If the floor is not level, release halfway for all screws on the desk.
Follow by adjusting the height up & down 2-3 times then tighten all screws again.
If you still encounter difficulties, please contact your local agent for further technical supports.

Having difficulties to secure/lock the desired angle of desktop?

Clip unfixed position with slight force on the tilt angles mechanism by using vise.
If noises produced, may apply small amount of lubricant to affected area.

The height of desk cannot be adjusted after a long period of time?

Did you place any unusual heavy weight on the desk or place weight on a single side?
If yes, please remove all things from the desk or move them to the center of desk.
When the desk became balance, you can easily adjust your desk again.
If no, force the desk downward and raise the desk upwards by assistance of your hands with few times procedure and then it should able to operate smoothly in adjustment.
If desk already at the lowest position, just raise it up by assistance of your hands.
Adjust the desk to your desired height and tighten the adjusting knobs, follow by moving all your items back to desk.



○ Cleaning Maintainance

Maintenance for MFC

Manufacturer suggested using Nano-sponge for daily clearance.
If there is mark of ink from ball pen/pencil, you can use soft eraser to clean off.
If the ink is from permanent marking pen or oil based ink, you can use the cleaning Naptha.

Maintenance for MFC

Manufacturer suggested using damp cloth to clean the desk top. If there is a heavy stain, you can use normal cleaning chemical (non-solubility chemical like Resin or Banana oil is prohibited)

Maintenance for legs

Manufacturer suggested using damp cloth to clean the desk frames.



G3 Assembly Instruction W120*D83*H45~101cm ±1

Assembly Steps

Parts Breakdown



CAUTION

- Applies for kid more than 12 years.
- Please be assembled by adult and pay attention to child safety.
- Please accompany kids to use.

1 →

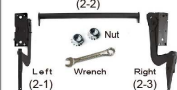
Insert gas Spring **5** into mounting plate **4**.
(Note: and lift lever directions)
lifter **8** to Gas Spring **5**.
(Note: direction and ensure a precise fit)



1 Desk top



2 Keyboard Mech (2-2)



3 Desk leg



4 Mounting plate



5 Gas Spring



6 Low horizontal shaft



7 Integral Cable Tray



8 Lifter



9 Screws+washers



10 Screws for desk legs



11 Screws+ Caps



12 Screws



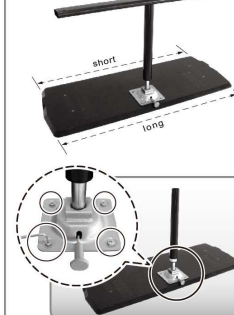
13 Screws



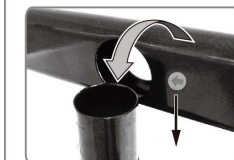
14 Allen keys



2 →



Screw in all 4 screws & washers but do not tighten... leave them loose for this step.



Insert the low horizontal shaft **6** into Gas Spring **5** (Note: faces to desktop).

3 →

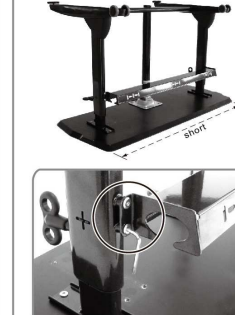


Fasten loosely the low horizontal shaft **6** to desk leg **3** with semi-fit screws **10** by No.4 Allen key **14**.

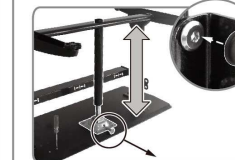


and attach the leg **3** to desktop with semi-fit screw **9** by No.4 Allen key **14**. (Be sure leg locking wing nuts are facing the long edge of the desk top).

4 →



Attach integral cable tray **7** to leg **3** with semi-fit screw **11** by No.4 Allen key **14**.



Check the gas lift by pulling the lifter **8**. Once sure the lifter is working tighten all screws and place the screw caps over the screws in Integral Cable Tray.

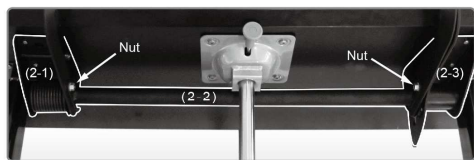
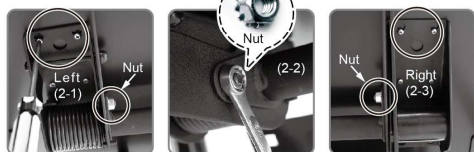
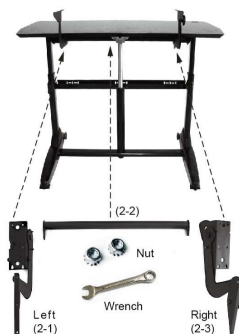
5 →



using 4 **12** screws screw them into the desk top **1** just enough so they leave a 5mm gap. Do not screw in all the way.

6 →

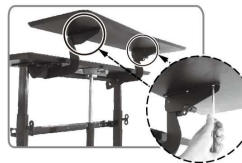
Now flip the desk so it is standing on its legs. Take the keyboard hinges and slide them onto the screws under the desktop where you left a 5mm gap. Then take the bar that goes between the hinges and place it over the bolts. Once the bar is in place tighten the screws. Then take the nuts and tighten them on each side of the bar to the hinges.



7 →



Loosen the knob on the right hinge and get the hinge top parallel to the desk top.



Match up the holes for the hinges and keyboard and screw in the 16 screws. Be sure the keyboard surface is pointing the proper way as in photo.

Usage Of Keyboard Surface

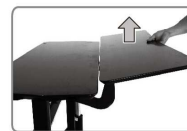
Change the angle

Loosen the locking knob on the right hinge. Once you set up the angle then tighten the locking knob.



Up

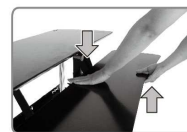
To move the keyboard surface up simply pull it up to its desired location.



Pull upward

Down

To move the keyboard surface down you must tilt the inner surface slightly down first then the entire surface will move down.



Push down
Pull upward
Negative tilt

Usage Of Keyboard Surface

Up



To move the entire desktop first loosen the large wing nuts on each leg.

Anti-clockwise direction.



Pulling the lifter 8 will allow the gas lift to move the desktop higher.



Once the desktop is at the height you desire tighten the wing nuts for a solid desktop surface.

Clockwise.

Down



To move the entire desktop first loosen the large wing nuts on each leg.

Anti-clockwise direction.



pulling the gas lift knob out and pushing on the desk top while the knob is out will allow you to push the desktop down.



Once the desktop is at the height you desire tighten the wing nuts for a solid desktop surface.

Clockwise.

N3-K Assembly Instruction W150*D84*H58~88cm ±1

Assembly Steps ➡

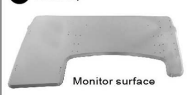
Parts Breakdown ⬇



CAUTION

- Applies for kid more than 12 years.
- Please be assembled by adult and pay attention to child safety.
- Please accompany kids to use.

1 Desk top



2 Desk top



3 Keyboard Mechanism



4 Desk leg



5 Wire organizer



6 3-Drawer unit



7 Fastener



8 Square base



9 L-shape steel



10 Levelers



11 Screws + Caps × 8
(for Part No.9)



12 Screws × 16
(for Part No.8)



13 Screws × 32
(for Part No.1)



14 Screws × 6
(for Part No.2)



15 Open end wrench



16 Allen keys



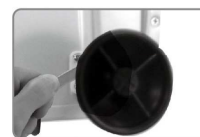
1 ➡

Turn the 3 drawer unit upside down. Be sure to place on a clean smooth surface so you don't scratch it. Once set then screw in all 4 square base parts using screws 12.



2 ➡

Take the levelers and screw into the square base units. You can use the open end wrench if necessary.

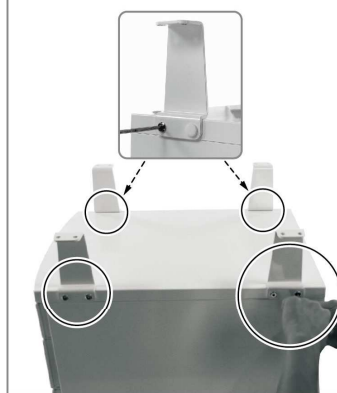


3 ➡

Stand the unit on it legs.

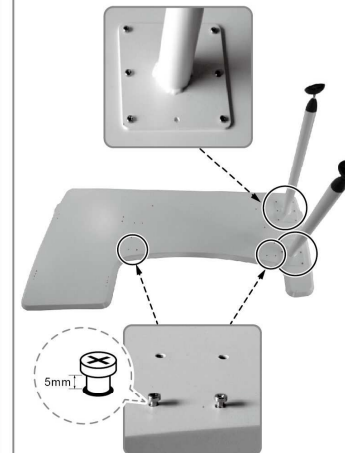


Fasten the 4 L shaped steel brackets to the top of the 3 drawer unit as shown in photo. Use the 11 screws with caps for this.



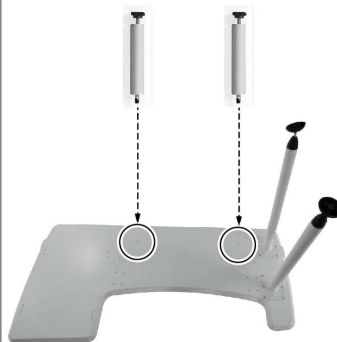
4 ➡

Place the desktop on the floor with the bottom of it facing upward. Be sure to place on a clean surface to avoid scratching/harming the desktop. Then take the 13 screws and screw the legs onto the surface, be sure the legs are set at the proper angle tilted outwards a little. Then take the 15 screws and screw them into the remaining desktop holes leaving a 5mm gap so you can slide the hinges on them for step 8.



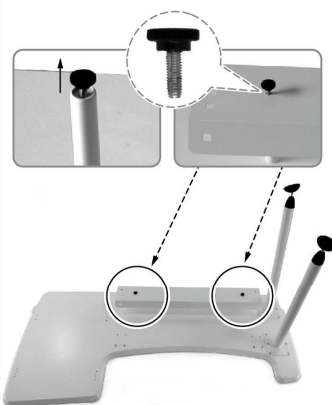
5 →

Take the ⑦ fasteners and screw them into the holes in desktop as shown in photo.



6 →

Remove the black ends of the ⑦ fasteners and place the wire organizer over the fasteners. Be sure the cupped side of the organizer is facing down. Replace the black ends to hold the organizer in place.



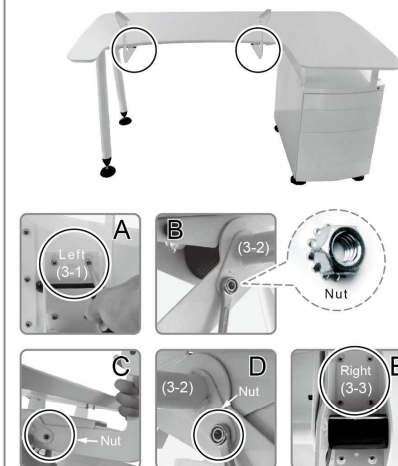
7 →

Stand the desktop on its legs. Slide the 3 drawer unit under the desktop and align the holes for the L shaped brackets. Attach the L shape brackets to the desktop using ⑧ screws.



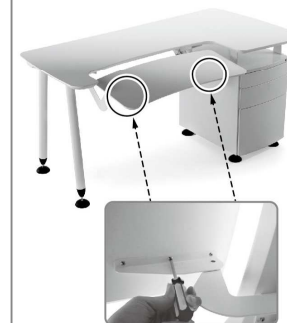
8 →

Slide the Keyboard Mechanism onto the screws you left 5mm space on under the desktop. Insert the bolt onto the horizontal shaft and tighten the left side first then tighten the right side. You can now tighten the 4 screws on each side of the Keyboard Mechanism.



9 →

Attach the Keyboard ② to the hinges on the Keyboard Mechanism using ④ screws.



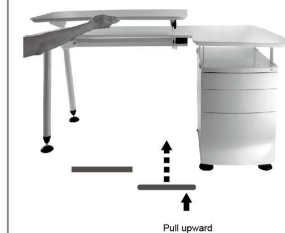
(Note: When the keyboard surface cannot be on the same level with the monitor surface, you can release the bolts on 2 arms of keyboard mechanism for pulling down or lifting up, then fasten the bolts tightly).

You are now ready to use the N3. To adjust the height of the Keyboard simply pull upward to go UP and to go DOWN tilt the rear of the Keyboard down while gently pushing to the height you desire.

Usage Of Keyboard Surface

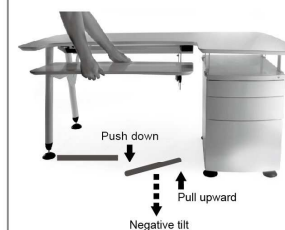
Up

To move the keyboard surface up simply pull it up to its desired location.



Down

To move the keyboard surface down you must tilt the inner surface slightly down first then the entire surface will move down.



N3 Assembly Instruction

W140*D84*H58~88cm ±1

Parts Breakdown Assembly Steps



- Applies for kid more than 12 years.
- Please be assembled by adult and pay attention to child safety.
- Please accompany kids to use.

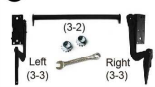
1 Desk top



2 Desk top



3 Keyboard Mechanism



4 Wire organizer



5 Desk leg × 4



6 Fastener × 2



7 Screws × 6
(for Part No.2)



8 Screws × 36
(for Part No.1)



YOU ARE SCREWING INTO WOOD. DO NOT OVER TIGHTEN THE SCREWS OR YOU MAY STRIP THE HOLES WE HAVE DRILLED INTO THE WOOD!

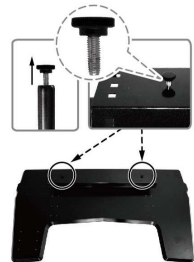
1 →

Take the Desktop 1 and place it on the floor with the screw holes facing up. Be sure to place on a smooth surface to avoid any scratching. Take the 2 Fasteners 6 and screw them into the proper holes as shown in photo.



2 →

Take the black end caps off the Fasteners and place the Wire Organizer 4 in between the Fasteners and replace the screw end caps to hold the Organizer in place.



3 →

Fasten 2 screws 7 to the monitor surface in 2 positions as in photo. Be sure to leave the screws with a 5mm space for later assembly to the keyboard mechanism.



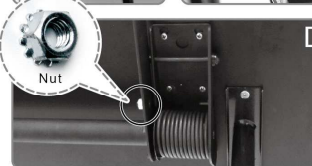
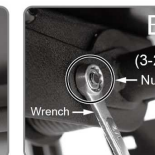
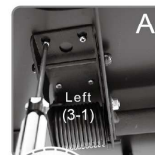
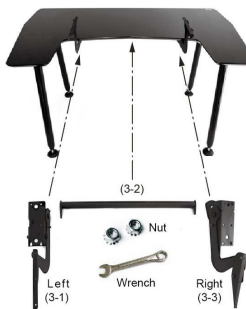
4 →

Fasten the 4 desk legs 5 to the outer edge as in photo using screws 8. Be careful not to tighten too much. Be sure desk legs are placed at the right angle as in photo.



5 →

Turn the monitor on its legs. Place the left side hinge on the screws you left 5mm of space on. Then take the Bar from the Keyboard Mechanism and place it between the left and right side hinges. Once fitted to each side then take the right side hinge and screw into the Desktop, repeat for the left side. Now take the bar and add the nuts to the bolt ends. Tighten all screws and bolts.



6 →

Fasten each side of the Keyboard 3 to the hinges of the Keyboard Mechanism using screws 7.

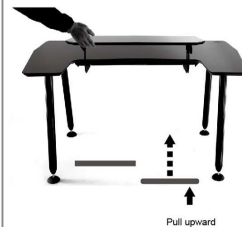


Once this is done you may wish to check the Keyboard surface is level with the Monitor surface. To do this simply pull up the Keyboard surface by pulling it straight up or push it down by tilting the front of the surface downwards. Once you get the Keyboard surface at the same level as the Monitor surface you can then check to see if they are level with each other. If they are not then simply loosen the large bolts on the Keyboard mechanism and lift or push down one side or the other until the surfaces are level then tighten the large bolts.

Usage Of Keyboard Surface

Up

To move the keyboard surface up simply pull it up to its desired location.



Down

To move the keyboard surface down you must tilt the inner surface slightly down first then the entire surface will move down.

